

Purpose	Designed for Project Managers to prepare for the PMP® Certification Examination
Duration	6 sessions (6 days) scheduled over 6 weeks. Is designed for people who want to get ready quickly but can't afford the time for an Intensive (5 day straight) preparation
Intended Audience	<p>This course is intended for people who are qualified to seek PMP® certification. To qualify a project manager must have: Either a degree plus 3 years (36 months) project experience within the past 8 years Or no degree plus 5 years (60 months) project experience within the past 8 years. Full details are on the Project Management Institute (PMI®) website at www.pmi.org</p> <p>Attending this course will qualify you on the training requirement of 35 hours.</p>
Learning outcomes	<p>Session 1—Initiating the Project</p> <ul style="list-style-type: none"> • Everything you needed to know about planning for PMP® Certification including the application criteria and process. • An overview of the <i>PMBOK® Guide</i> providing the essential foundation concepts and ideas • Initiating the project <p>Session 2—Planning the PMBOK® Project</p> <ul style="list-style-type: none"> • The triple constraint - Scope Time and Cost Management • Communications, Quality and Procurement Management <p>Session 3—Completing the Project Plan</p> <ul style="list-style-type: none"> • HR Management and Risk Management • Integration Management <p>Session 4—Executing the Project Plan</p> <p>In the “heat of the moment” learn how to:</p> <ul style="list-style-type: none"> • Acquire, build and lead the team, • Manage sellers, • Review the project for confidence. <p>Session 5—Controlling and Closing the Project</p> <p>Projects get behind one day at a time. Learn how to</p> <ul style="list-style-type: none"> • Monitor and Control progress • Manage stakeholders including the project team, • Manage change and control risk <p>Session 6—Benchmark yourself</p> <ul style="list-style-type: none"> • Trial Test # 1 (am) • Debrief (pm)
Learning environment	Face to face presentation with supporting exercises during the course.
Course Materials	A copy of the <i>PMBOK® Guide</i> is provided for reference. A copy of the PMP Exam Prep book (Mulcahy) is provided for additional study and practice questions Notes and exercises are also provided.
Special Requirements	Students are to meet, or close to meeting, the PMP® Certification requirements.
Instructor	Instructor name is on the website
PDU Info	PDU/Hours: 42 Project Smart is a PMI Registered Education Provider (REP))